

TYPES 1-6

(24.13: SUBORDINATE & RELATED BODIES ENTERED SUBORDINATELY)

CORPORATE NAMES

24.13 SUBORDINATE & RELATED BODIES ENTERED SUBORDINATELY

General Rule: Enter Subordinate Bodies (other than Government Agencies entered under Jurisdiction) DIRECTLY Under Their OWN NAMES---

UNLESS it belongs to one of the TYPES Listed in 24.13 ---in which case, Enter it as a SUBHEADING of the Higher Body

CORPORATE NAMES

24.13 SUBORDINATE & RELATED BODIES ENTERED SUBORDINATELY

TYPE 1: Name Containing a Term Implying One Body is PART of Another Body, e.g. Dept., Division, Section, Branch

Ex. 110 2 Library of Congress. |b MARC Editorial Division

Cited as: MARC Editorial Division, Processing Services, Library of Congress

CORPORATE NAMES

24.13 -- TYPE 1: Name Containing a Term Implying One Body is Part of Another Body

Ex. British Broadcasting Corporation. |b Engineering Division

Ex. International Federation of Library Associations and Institutions. |b Section on Cataloguing

Ex. Stanford University. |b Dept. of Civil Engineering

CORPORATE NAMES

24.13 SUBORDINATE & RELATED BODIES ENTERED SUBORDINATELY

If Subordinate Body CONTAINS NAME (or even Part of Name) of HIGHER BODY, OMIT this element from Subheading---

UNLESS the Omission would result in Heading that does not make sense

CORPORATE NAMES

24.13 SUBORDINATE & RELATED BODIES ENTERED SUBORDINATELY

TYPE 2: Name Containing Word IMPLYING ADMINISTRATIVE SUBORDINATION, e.g. Committee, Commission

Ex. 110 2 Association of Biotechnology Companies (U.S.). |b Education Committee

Cited as: Education Committee, Association of Biotechnology Companies

CORPORATE NAMES

24.13 -- TYPE 2: Name Containing Word
IMPLYING ADMINISTRATIVE
SUBORDINATION

Ex. Association of State Universities and Land Grant
Colleges. |b Committee on Traffic Safety Research
and Education

Ex. International Council on Social Welfare. |b
Canadian Committee

Ex. Timber Trade Federation of the United Kingdom

CORPORATE NAMES

24.13 -- TYPE 2: Name Containing Word
IMPLYING ADMINISTRATIVE
SUBORDINATION

Ex. National Association of Insurance
Commissioners. |b Securities Valuation Office

Ex. University of Wales. |b University Commission

BUT: National Commission of United Methodist
Higher Education

CORPORATE NAMES

24.13 -- TYPE 3: Name that is GENERAL in
nature (indicates no more than a
Geographical, Chronological, or Numbered
or Lettered Subdivision of a Parent Body)

Ex. 110 2 Canadian Jewish Congress. |b Central
Region
Cited as: Canadian Jewish Congress, Central
Region

CORPORATE NAMES

24.13 -- TYPE 3: Name that is
GENERAL in nature

LC Interpretation: Name Contains Neither Very
Distinctive Elements (e.g. Proper
Nouns/Adjectives) NOR Subject Words

Ex. Enter the Following General Elements
SUBORDINATELY:

Technical Information Library
Friends of the Library
Annual Meeting

CORPORATE NAMES

24.13 -- TYPE 3: Name that is
GENERAL in nature

BUT if you conclude that Name is NOT
GENERAL in nature, Enter it
INDEPENDENTLY ---with any necessary
Qualifiers

Ex. Academy of Sciences
Ex. Carnegie Library
Ex. Fine Arts Museum
Ex. Music Archive

CORPORATE NAMES

24.13 -- TYPE 3: Name that is GENERAL in
nature

Ex. American Dental Association. |b Research
Institute
(Name: Research Institute)

Ex. Bell Telephone Laboratories. |b Technical
Information Library
(Name: Technical Information Library)

Ex. Sondley Reference Library. |b Friends of the
Library
(Name: Friends of the Library)

CORPORATE NAMES

24.13 -- TYPE 3: Name that is GENERAL in nature

Ex. American Institute of Architects. |b Utah Society
(Name: Utah Society)

Ex. Canadian Jewish Congress. |b Central Region
(Name: Central Region)

Ex. California Home Economics Association. |b
Prange District
(Name: Orange District)

CORPORATE NAMES

24.13 -- TYPE 3: Name that is GENERAL in nature

Ex. 111 2 International Labour Organisation. |b
European Regional Conference (2nd : 1968 :
Geneva, Switzerland)
(Name: Second European Regional Conference)

Ex. Dartmouth College. |b Class of 1980
(Name: Class of 1980)

CORPORATE NAMES

24.13 --TYPE 3: Name that is GENERAL in nature

Ex. Knights of Labor. |b District Assembly 99
(Name: District Assembly 99)

Ex. U.S. Customs Service. |b Region IX
(Name: Region IX)

CORPORATE NAMES

24.13 -- TYPE 3: Name that is GENERAL in nature

In Case of DOUBT, Enter the Body DIRECTLY:

Ex. 110 2 Human Resource Centre (London,
England)
410 2 Tavistock Institute of Human Relations. |b
Human Resource Centre

Ex. 110 2 Research and Training Institute
410 2 Human Resources Center (Albertson, N.Y.).
|b Research and Training Institute

CORPORATE NAMES

24.13 -- TYPE 4: Name that does NOT
Convey Idea of Corporate Body –
(Vague)

Ex. 110 2 University of Georgia. |b Academic
Affairs

Cited as: Academic Affairs; Vice President for
Academic Affairs

CORPORATE NAMES

24.13 -- TYPE 4: Name that does NOT
Convey Idea of Corporate Body –
(Vague)

Ex. British Library. |b Collection Development
(Name: Collection Development)

Ex. Bell Canada. |b Corporate Public Relations
(Name: Corporate Public Relations)

CORPORATE NAMES

24.13 -- TYPE 5: Name of a University, Faculty, School, College, Institute, Laboratory, etc. that Indicates a Particular Field of Study, Interest, or Activity

Ex. 110 2 King's College (University of London). |b School of Law
Cited as: School of Law, King's College, London University

CORPORATE NAMES

24.13 -- TYPE 5: Name of a University, Faculty, School, College, Institute, Laboratory, etc.

Ex. Princeton University. |b Bureau of Urban Research

Ex. Syracuse University. |b College of Medicine

Ex. University College of London. |b Communication Research Centre

Ex. University of London. |b School of Pharmacy

CORPORATE NAMES

24.13 -- TYPE 5: Name of a University, Faculty, School, College, Institute, Laboratory, etc.

Ex. Universidad Mayor de San Simon (Cochabamba, Bolivia). |b Editorial Universitaria

Ex. Universitat Wien. |b Institut fur Osterreichische Geschichtsforschung

CORPORATE NAMES

24.13 -- TYPE 5: Name of a University, Faculty, School, College, Institute, Laboratory, etc.

Ex. University of California, Berkeley. |b University Art Museum

Ex. University of London. |b Southern African Materials Project

Ex. University of Texas at Austin. |b Council on Energy Resources

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. 110 2 Berea College. |b Alumni Association

Cited as: Berea College Alumni Association

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. American Legion. |b Auxiliary
(Name: American Legion Auxiliary)

Ex. Auburn University. |b Agricultural Experiment Station
(Name: Agricultural Experiment Station of Auburn University)

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. 110 2 Labour Party (Great Britain). |b Conference |n (72nd : |d 1972 : |c Blackpool, England)
(Name: 72nd Annual Conference of the Labour Party)
Activity of the Labour Party limited to Great Britain

Ex. United Methodist Church (U.S.). |b General Conference
(Name: General Conference of the United Methodist Church)

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. University of Southampton. |b Mathematical Society
(Name: Mathematical Society of the University of Southampton)

Ex. University of Vermont. |b Choral Union
(Name: University of Vermont Choral Union)

Ex. Yale University. |b Library
(Name: Yale University Library)

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

BUT: BBC Symphony Orchestra

NOT: British Broadcasting Corporation. |b Symphony Orchestra

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

LC: Term “includes” applies to ANY LINGUISTIC RELATIONSHIP between Name of Body and its Parent

Phrase “Entire Name” (of Parent Body) is Name Selected for Use in Parent Body Heading – not necessarily Catalog-Entry Form

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

If Heading for Parent Body includes Term of Incorporation, this Term must also appear in Name of Subordinate Body

Ex. Name given as: Friends of Wells Cathedral
Parent Heading: Wells Cathedral
Smaller Body: Wells Cathedral. |b Friends

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. Name given as: Northwestern University School of Law
Parent Heading: Northwestern University (Evanston, Ill.)
Smaller Body Heading: Northwestern University (Evanston, Ill.). |b School of Law

Ex. Name given as: Osteuropa Institut an der Freien Universität Berlin
Parent Heading: Freie Universität Berlin
Smaller Body Heading: Freie Universität Berlin. |b Osteuropa Institut

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. Name given as: Hoechst Chemical Society
Parent Heading: Hoechst A.G.
Smaller Body Heading: Hoechst Chemical Society
NOT: Hoechst A.G. |b Chemical Society

Ex. Name given as: Cambridge University Library
Parent Heading: University of Cambridge
Smaller Body Heading: Cambridge University Library
NOT: University of Cambridge. |b Library

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

If Name of Subordinate Body contains more than one unit of the hierarchy, apply "Entire Name" Provision ONLY to Body IMMEDIATELY ABOVE Body being Being Established

CORPORATE NAMES

DIRECT OR INDIRECT SUBHEADINGS—
Subordinate Bodies

Enter Subordinate Body as a Subheading of the LOWEST Element in the Hierarchy that is Entered under its Own Name.

OMIT INTERVENING SUBBODIES--

UNLESS Name of Subordinate Body used by Another Body entered under Name of Same Higher Body. Then, Interpose Name of Lowest Element in Hierarchy that will Distinguish Between Bodies

CORPORATE NAMES

DIRECT OR INDIRECT SUBHEADINGS—
Subordinate Bodies

Ex. Public Library Association. |b Audiovisual Committee

Hierarchy:
American Library Association
Public Library Association
Audiovisual Committee

CORPORATE NAMES

DIRECT OR INDIRECT SUBHEADINGS—
Subordinate Bodies

Ex. American Library Association. |b Cataloging and Classification Section. |b Policy and Research Committee

Hierarchy:
American Library Association
Resources and Technical Services Division
Cataloging and Classification Section
Policy and Research Committee

CORPORATE NAMES

DIRECT OR INDIRECT SUBHEADINGS—
Subordinate Bodies

Ex. American Library Association. |b Resources and Technical Services Division. |b Board of Directors

Hierarchy:
American Library Association
Resources and Technical Services Division
Board of Directors

CORPORATE NAMES

DIRECT OR INDIRECT SUBHEADINGS— Subordinate Bodies

Then -- Make Cross-References from Name in Form of a Subheading of its Immediately Superior Body

--IF Heading does NOT Include Name of Superior Body

CORPORATE NAMES

DIRECT OR INDIRECT SUBHEADINGS—Subordinate Bodies

Ex. 110 2 American Library Association. |b Committee on Outreach Programs for Young Adults (Ad Hoc)

Hierarchy:
American Library Association
Young Adult Services Division
Committee on Outreach Programs for Young Adults (Ad Hoc)

Cross Reference:
410 2 American Library Association. |b Young Adult Services Division. |b Committee on Outreach Programs for Young Adults (Ad Hoc)

CORPORATE NAMES

DIRECT OR INDIRECT SUBHEADINGS— Subordinate Bodies

Ex. 110 2 American Library Association. |b Cataloging and Classification Section

Hierarchy:
American Library Association
Resources and Technical Services Division
Cataloging and Classification Section

Cross Reference:
410 2 American Library Association. |b Resources and Technical Services Division. |b Cataloging and Classification Section

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

REVIEW: When Name of Subordinate Unit Contains More Than One Unit in the Hierarchy, Apply "Entire Name Provision" ONLY to Body Immediately Above

EXCEPTION: If A2 24.14 requires Omission of Body Immediately Above Subordinate Body, TYPE 6 does NOT Apply to Subordinate Body (unless in Chinese, Japanese, Korean, then TYPE 6 applies even if Intervening Body omitted)

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. Name as given: Research Council of the Conover Branch of the Jefferson Academy

Heading for Higher Body: Jefferson Academy of Science. |b Conover Branch

Heading: Jefferson Academy of Science. |b Conover Branch. |b Research Council

CORPORATE NAMES

24.13-- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. Name as given: Thomas Foundation of the Conover Branch of the Jefferson Academy of Science

Heading for Higher Body: Thomas Foundation of the Conover Branch of the Jefferson Academy of Science

Heading: Thomas Foundation of the Conover Branch of the Jefferson Academy of Science

NOT: Jefferson Academy of Science. |b Thomas Foundation
NOT: Jefferson Academy of Science. |b Conover Branch. |b Thomas Foundation

CORPORATE NAMES

24.13-- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

EXCEPTIONS: Treat a Name that Fits 1 of 2 Following Categories as TYPE 6:

- 1.) Case: Subordinate Body's Name Contains ENTIRE NAME of a Directly Entered U.S. Government Body – (except one Body uses "United States" and the Other uses "U.S.")
- 2.) Case: Subordinate Body's Name Contains ENTIRE NAME of PARENT BODY--- (except Form of Parent Body in Subordinate Body's Name in Another Language)

CORPORATE NAMES

24.13-- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. Name as given: South Carolina Advisory Committee to the U.S. Commission on Civil Rights

Parent Heading: United States Commission on Civil Rights

Heading: United States Commission on Civil Rights.
|b South Carolina Advisory Committee

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. Name as given: International Medical Commission of the Princess Takamatsu Cancer Research Fund

Parent Heading: Takamatsu no Miya Hi Gan Kenkyu Kikin

Heading: Takamatsu no Miya Hi Gan Kenkyu Kikin.
|b International Medical Commission

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

GERMAN UNIVERSITIES

Long and Short Forms of Name

Ex.

Long : Christian- ~~A~~brechts ~~U~~niversitat zu Kiel

Short: Universitat Kiel

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Headings for Associated Institutions whose Names are Connected to University Name by Linking Word/Phrase:

APPLY TYPE 6 (set up as SUBORDINATE – whether Long or Short Form of University Name Used)

CORPORATE NAMES

24.13-- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

Ex. Name given as: Institut fur Agrarpolitik und Marktlehre der Christian ~~A~~brechts ~~U~~niversitat zu Kiel

Heading: Universitat Kiel. |b Institut fur Agrarpolitik und Marktlehre

Ex. Institut fur Internationales Recht an der Universitat Kiel

Heading: Universitat Kiel. |b Institut fur Internationales Recht

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

EXCLUSIONS from TYPE 6 :

1.) Case: Subordinate Body is composed of Higher Body's Name PLUS a Designation for the Subordinate Body which does NOT, by itself, Convey the Idea of a Corporate Body

CORPORATE NAMES

24.13-- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

EXCLUSIONS from TYPE 6 :

Ex. Name as given: Camden Friends of the Earth

Heading: Camden Friends of the Earth

NOT: Friends of the Earth. |b Camden

Ex. Name as given: Women of the Minnesota Conference of the United Church of Christ

Heading: Women of the Minnesota Conference of the United Church of Christ

NOT: United Church of Christ. |b Minnesota Conference. |b Women

CORPORATE NAMES

24.13-- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

EXCLUSIONS from TYPE 6 :

Ex. Name as given: Ladies of the Grand Army of the Republic

Heading: Ladies of the Grand Army of the Republic

NOT: Grand Army of the Republic. |b Ladies

Ex. Name given as: St. John's Episcopal Church

Heading: St. John's Episcopal Church (Knoxville, Tenn.)

NOT: Episcopal Church. St. John's (Knoxville, Tenn.)

CORPORATE NAMES

24.13 -- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

This 1st Category of Exclusions from Type 6 does NOT Apply to the Subordinate Designation >> "Friends [of the library, museum, etc.]"

Ex. Friends of the Richardson Public Library

Ex. Friends of the Provincial Museum (Victoria, B.C.)

Why? very commonly used so can be considered "corporate" and subordinate to a larger body

CORPORATE NAMES

24.13-- TYPE 6: Names that Include the Entire Name of the Higher or Related Body

EXCLUSIONS from TYPE 6 :

2.) Case: Name is a U.S. State University Institution that Contains Name of Statewide System

Ex. Name as given: University of Nebraska Medical Center

Heading: University of Nebraska Medical Center

NOT: University of Nebraska (Central Administration). |b Medical Center